



Proffil Swydd/Job Profile

Teitl y Swydd – Athro/awes
Post Title – Teacher

Adran	Addysg a Gwasanaethau Plant
Department	Education and Children Services

Is-Adran/Adain	Ysgol Gymraeg Gwenllian
Division/Section	Ysgol Gymraeg Gwenllian

Gradd/Grade	M2-UPS3
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Rhif y Swydd/Post Number	006307
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Paratowyd Gan/Prepared By	A Barnett
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Dyddiad/Date	22/03/2023
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Prif Ddiben y Swydd

- Meddu ar sgiliau dosbarth rhagorol
- Feddu ar ddealltwriaeth drylwyr o faes datblygiad a lles y plentyn
- Hybu iaith gywir ar lafar ac wrth ysgrifennu
- Y gallu i integreiddio'r pedwar diben ac egwyddorion cynnydd i sylfaen amcanion y dosbarth
- Gweithio'n effeithiol a dysgu fel rhan o dîm gweithgar a brwdfrydig.
- Cydweithio ag eraill er mwyn cyrraedd nodau ac amcanion yr ysgol
- Cydweithio i weithredu polisi asesu a chofnodi'r ysgol
- Cryfhau sgiliau'r disgyblion gan ddatblygu sgiliau rhifedd, llythrennedd a digidol.
- Cynllunio ar gyfer addysgu, rheoli adnoddau, monitro, adolygu ac arfarnu
- Hyrwyddo a chynnal disgwyliadau uchel o ran ymddygiad a disgyblaeth

Prif cyfrifoldebau

- Darparu cwricwlwm datblygiadol sydd yn eang, cytbwys a phwrrpasol o fewn amgylchedd Gymreig.
- Cydweithio gyda rhieni/gofalwyr er mwyn hybu partneriaeth rhyngweithiol rhwng y cartref a'r ysgol.
- Gweithredu sgiliau digidol cryf a'r gallu i addysgu disgyblion ar-lein ac yn y dosbarth.
- Sicrhau bod y wybodaeth a gesglir wrth asesu yn cael ei ddefnyddio'n effeithiol er mwyn hybu'r dysgu a'r addysgu.
- Monitro ac arfarnu ansawdd y ddarpariaeth a gosod targedau realistig ar gyfer gwelliant.
- Hybu, trwy esiampl bersonol, safon uchel o addysgu, gan feddu ar ddisgwyliadau uchel.
- Hybu ac arwain gweithgareddau all-gyrsiol.
- Cyfrannu at gynlluniau gwelliant yr ysgol.
- Arwain cynorthwywyr o fewn y dosbarth.

Yn gyfrifol am staff/offer

Yn atebol i

Pennaeth

Meini Prawf Hanfodol

Cymwysterau, Hyfforddiant galwedigaethol ac Aelodaeth Broffesiyno

Addysgwyd hyd at lefel gradd neu'n uwch

Cymhwyster addysgu

Y sgiliau sy'n ymwneud â'r swydd a Galluoed

Lefel uchel o sgiliau trefnu a gallu i flaenoriaethu llwyth gwaith a gweithio i derfynau amser

Y gallu i ddefnyddio TG yn effeithiol

Ymwybyddiaeth lawn o faterion addysg

Y gallu i addysgu yn hyderus ac yn effeithiol iawn

Gwybodaeth

Gwybodaeth a dealltwriaeth o'r Cwricwlwm i Gymru

Gwybodaeth am strategaethau i hybu dysgu o fewn y sector cynradd

Dealltwriaeth o'r egwyddorion cynnydd a dulliau cyfoes o addysgu

Gwybodaeth am faterion cyfoes sy'n wynebu addysg gynradd

Y gallu i gydweithio fel rhan o dîm

Y gallu i ffurfio strategaethau a pholisïau

Y gallu i reoli'r dosbarth yn effeithiol iawn.

Y gallu i addysgu disgyblion ar-lein ac yn y dosbarth

Y gallu i archwilio, gwneud penderfyniadau a datrys problemau

Profiad

Profiad fel athro dosbarth effeithiol.

Profiad o ddatblygu strategaethau effeithiol o addysgu a dysgu.

Rhinweddau personol

Brwdfrydedd, hyder, dibynadwyedd, gonestrwydd, ymroddiad

Ymagwedd gadarnhaol ac arloesol i ysbrydoli ac ysgogi disgyblion a cgydweithwyr

Sgiliau cyfathrebu rhagorol

Ymrwymiad i gydweithio â rhieni, ysgolion a chydweithwyr

Meino Prawf Dymunol

Datblygu profiadau dysgu effeithiol a phwrrpasol sy'n datblygu sgiliau disgyblion yn effeithiol iawn

Dealltwriaeth gadarn o'r Cod ADY

Sgiliau digidol cryf iawn

Sgiliau Iaith /Cyfathrebu

Cliciwch ar y ddolen - [Beth yw lefel eich gallu?](#)

Cymraeg	Sgiliau Llafar Lefel 5	Sgiliau Ysgrifennu Lefel 5
Saesneg	Sgiliau Llafar Lefel 5	Sgiliau Ysgrifennu Lefel 5
Arall (nodwch)		

GWIRIADAU'R GWASANAETH DATGELU A GWAHARDD (DBS)

Gall fod gwiriadau DBS yn ofynnol ar gyfer rhai swyddi lle bydd angen gweithio gyda phlant ac oedolion agored i niwed. Mae'r canlynol yn ofynnol ar gyfer y swydd hon

Adran A – y math o ddatgeliad **Datgeliad Manwl gan wirio'r rhestr wahardd**

Adran B – y math o weithlu **Y gweithlu plant**

Y RHESWM

Gweithio gyda phlant

UNRHYW WYBODAETH ARALL

Main Purpose of Job
• To be an excellent classroom teacher. • Promote positive oral and written skills throughout the school . • The ability to integrate the four purposes and principles of progression in to the core of the school curriculum. • Work effectively and teach as part of a hardworking and enthusiastic team. • Work effectively with others in order to attain the school's aims and objectives. • To work effectively with others to implement the school's assessment and recording policies. • Strengthen pupils skills and develop numeracy, literacy and ICT skills. • Plan effective teaching, management of resources, monitoring, reviewing and evaluating. • Have a thorough understanding of pupil development and wellbeing. • Promote high expectations of behaviour and discipline.
Key responsibilities
• Provide and develop an extensive curriculum within the Welsh environment that is balanced and purposeful. • Work in partnership with parents/carers in order to secure an interactive partnership between the home and the school. • Implement string digital skills and the ability to teach pupils on-line and in the classroom. • Ensure that information collected through assessment is used effectively in order to promote teaching and learning. • Monitoring and evaluate the quality of the provision and set realistic targets for improvement. • Promote through personal example a high standard of teaching and learning, setting high expectations. • Help and promote the school in a variety of extra-curricular activities. • Contribute to school improvement plans. • Lead teaching assistants within the classroom.
Responsible for staff/equipment
Reporting to
Headteacher

Essential Criteria

Qualifications, Vocational training and Professional Memberships

Educated to degree level or higher

Teaching qualification

Job Related Skills and Competencies

High level of organisational skills and capacity to prioritise workload and work to deadlines

Capacity to use IT effectively

Full awareness of education matters

Ability to teach confidently and highly effectively

Knowledge

Knowledge and understanding of the Curriculum for Wales

Knowledge of strategies to promote learning within the primary sector.

Knowledge of the principles of progression and current teaching methods

The ability to work as part of a team

The ability to formulate strategies and policies

Effective classroom management skills

The ability to teach in the classroom and online

The ability to research, make decisions and solve problems.

Experience

Experience of being an effective classroom teacher

Experience of developing effective strategies for teaching and learning

Personal qualities

Enthusiasm, drive, initiative, honesty, commitment

Positive and innovative approach to inspire and motivate colleagues

Excellent communication skills

Commitment to joint working with parents, schools and colleagues

Desirable Criteria

Develop purposeful and effective learning experiences that develop pupil skills highly effectively

A strong understanding of the ALN Code

Excellent digital skills

Language and Communication Skills

Click on the link [What level are you?](#)

Welsh	Spoken Level 5	Written level 5
English	Spoken Level 5	Written level 5
Other (please State)		

DISCLOSURE AND BARRING SERVICES (DBS) CHECKS

DBS Checks may be required for certain posts which work with children and vulnerable adults. This post requires:

Section A – type of disclosure **Enhanced Disclosure with Barred list check**

Section B – workforce type **Child Workforce**

JUSTIFICATION

Working with children

ANY OTHER INFORMATION