**PERSON SPECIFICATION - Apprentice Electrician**

**POST REFERENCE: DATE COMPILED: April 2024**

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Consultant (having made reasonable adjustments in line with the Disability Discrimination Act (1995)) where necessary.

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| **REQUIREMENTS** | **ESSENTIAL CRITERIA**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) | **DESIRABLE CRITERIA**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | 4 GCSE qualifications or equivalent at grade 4 or above including Maths and English (F)  Must be able to identify primary colours – proof of colour blindness test to be brought to the interview (F) (I)  Completion of the first year of City&Guilds 2330 in electrical installation (level two technical)  Commitment to train further in level 3 [Installation Electrician and Maintenance Electrician](https://www.instituteforapprenticeships.org/apprenticeship-standards/installation-and-maintenance-electrician-v1-1) (F) (I) | Science GSCE qualification at grade 4 or above (F) |
| * **Work or other relevant experience** | Must be able to demonstrate an interest in the Electrical trade (F) (I) | Awareness of what services Hartlepool Council provides. (F) (I) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY:- F = FORM I = INTERVIEW T = TEST(S)** | | |

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| **REQUIREMENTS** | **ESSENTIAL**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) | **DESIRABLE**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) |
| * **Skills, abilities, knowledge and competencies** | Demonstrate awareness of Health & Safety issues. (I)  Be able to demonstrate effective communication skills (I) (F) | Demonstrate planning and organisational skills (I) (F)  Basic IT skills to include Word and Excel (I) (F) |
| * **General competencies** | Demonstrate good timekeeping and punctuality. (I)  Ability to work as a member of a team (F) (I)  Be able to work at height using the appropriate access equipment. (I) | Clean and tidy appearance. (I)  Demonstrate enthusiasm for development of self, post and organisation. (I) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY:- F = FORM I = INTERVIEW T = TEST(S)** | | |