# **PERSON SPECIFICATION: Leisure Attendant POST REFERENCE: 104060**

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**

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| REQUIREMENTS | ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | * Current RLSS Pool Life Guard Qualification (F) (I) * Evidence of continuing professional development (F) (I) | * Current St John Ambulance First Aid Qualification or the equivalent (F) (I) * NGB Coaching Qualifications in various disciplines (F) (I) * ISRM Pool Plant Operators Certificate (F) (I) * Level 1 Swim Teachers Qualification (to be complete within 6 months of taking up the position) (F) (I) * Level 2 Swim Teachers Qualification (F) (I) |
| * **Work or other relevant experience** | * Experience of working with members of the general public (F) (I) * Experience of undertaking general cleaning regimes (F) (I) |  |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** | | |

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| * **Skills, abilities, knowledge and competencies** | * Ability to communicate effectively with good oral skills (I) * Ability to respond positively to difficult situations (I) * Understanding of how to provide a good service to customers (F) (I) * Understanding of the equalities and diversity agenda (I) | tieodeo | |
| * + **General competencies** | * Understanding of the benefits of sport and physical activity (I) * Commitment to providing a customer focussed service (I) * Enthusiastic individual who is prepared to go the extra mile to achieve successful outcomes (I) * Flexible approach to working within a seven-day service provision (I) | * Able to travel independently | |
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**On-going Training Requirements**

The post holder will be required to undertake the following mandatory/essential training at the frequency indicated.

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| **Mandatory/Essential Training** | **Frequency** |
| * Safeguarding training * Health promotion training * Customer care training * IT literate * Health and Safety training * Sales training * Experience of building cleaning training * Health and fitness training * Competent assist in emergency situation training | * Most training will be annually or on industry guidance recommendations and some training will be ongoing in house training. |