**WREXHAM COUNTY BOROUGH COUNCIL**

**JOB DESCRIPTION**

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| **JOB TITLE** | **Specific Learning Difficulties Teacher** |
| **DEPARTMENT** | **Education & Early Intervention** |
| **SERVICE/TEAM** | **Noddfa (PRU)** |
| **REPORTS TO (JOB TITLE & JOB ID)** | **Teacher In Charge** |
| **GRADE** | **MPS/ UPS + SEN + TLR 2** |

**This is a full time position that is in line with school teachers’ pay and conditions document.**

**SECTION 1: JOB PURPOSE**

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| The Local Authority seeks to appoint an outstanding professional to contribute to the strategic development of the assessment and intervention centre. Noddfa has two distinct provisions, one is an Assessment and Intervention Centre for 0-25 years offering multi-agency and outreach support across Wrexham County Borough Council and the other provides 3 dedicated classrooms for pupils with Autism and Social Communication Difficulties in Key Stages 1 and 2.  As a member of a multi-disciplinary and multi-agency service, the post holder will make an important contribution to drive Noddfa forward and ensure an ethos of positive collaborative working with other professionals.  Reporting to the Head of Service Inclusion and ALN the successful candidate will work alongside the Teacher in Charge to ensure Noddfa fulfils statutory responsibility by providing assessments and interventions to address the needs of pupils identified as having specific learning difficulties. The key responsibilities of this role are line managing the literacy outreach service, supporting children and young people with SpLD to develop effective learning strategies and to appropriately use technology to enable them to perform to their full academic potential. The SpLD teacher will also work collaboratively with mainstream schools to help embed teaching and learning strategies to address SpLDs inclusively.  The successful applicant will be an Associate Member of the British Dyslexia Association (AMBDA) and will have extensive specialist knowledge. |

**SECTION 2: KEY TASKS**

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| **NO.** | **Description of Key Tasks:** |
| **1.** | Line manage a team of Specialist Teachers and Teaching Assistants and take responsibility for developing the knowledge base and overall co-ordination of the county-wide learning needs of students with SpLD to quality assure and promote consistency and aspirational culture. |
| **2.** | Be responsible for the assessment, monitoring and recording of SpLD pupils’ needs, devising their specialist learning programmes in consultation with other professionals and team members. |
| **3.** | Support colleagues in their professional development through the delivery of CPD and developing best practice within the curriculum to enable improved attainment for students with SpLDs. |
| **4.** | Fulfil a minimum of 75% teaching and assessing commitment. |
| **5.** | Co-ordinate the ALP for SpLD pupils attending across county including Noddfa ensuring effective operational delivery and that statutory requirements and the graduated approach are adhered to. Work closely with ALNCo’s in schools to ensure consistency of SpLD ALP is delivered across all settings. |
| **6.** | Ensure a holistic and nurturing response by placing young people and their families at the centre of the process to allow them to make at least good progress by achieving to their potential and support a successful reintegration to mainstream school or transition to a specialist setting. |
| **7.** | Offer guidance, advice and support to other staff and stakeholders to ensure a high quality provision. |
| **8.** | Demonstrate effective collaborative working practices with other professionals, primarily GWE, specialist teachers, school based ALNCo’s, other agencies and parents to ensure children’s needs are assessed in a timely manner and the appropriate interventions are established and implemented. |

**SECTION 2: MAIN DUTIES AND RESPONSIBILITIES**

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| **NO.** | **Description of Main Duties and Responsibilities:** |
| **1.** | To assist the Head of Service in shaping a vision and direction for Literacy and SpLD assessment and provision, setting out very high aspirations and with a clear focus on pupil success and well-being. |
| **2.** | To play a significant role in setting aims and objectives for Literacy and SpLD provision across the borough |
| **3.** | To ensure all policies relating to this area of responsibility are up to date, fit for purpose and shared with all parties. |
| **4.** | To carry out teaching/assessment duties, as required, with a focus on raising standards and improving outcomes for learners. |
| **5.** | To inspire, motivate and influence staff and pupils, taking a leading role in maintaining the highest standards of teaching, learning and pupil behaviour. |
| **6.** | To provide an excellent role model for all members of staff and for pupils in all aspects of school life. |
| **7.** | To support and line manage a team whose expertise is literacy |
| **8.** | To work in partnership with a multi-disciplinary team to assess and determine the appropriate intervention |
| **9.** | Work collaboratively with GWE and mainstream schools to offer advice and guidance relating to Literacy and SpLD interventions. |
| **10.** | Adhere to safeguarding procedures by following statutory guidelines and promoting the wellbeing of children at all times. |
| **11.** | To make a significant contribution to the continuing professional development programme, including coordinating training programmes, delivering INSET and working with individuals and teams in a variety of professional development activities. |
| **12.** | To assist the Head of Service in self-review and evaluation of the area of responsibility |
| **13.** | To maintain an informed view of standards and of the quality of teaching across the county by evaluating impact of interventions. |
| **14.** | To provide guidance and support to teachers and other staff in order to improve the quality of teaching and learning and ensure best practice at targeted level. |
| **15.** | To actively promote equality of opportunity by assisting in ensuring the curriculum provides the best possible education for all its pupils, taking into account ethnicity, gender, Additional Learning Needs, pupils learning English as an Additional Language, disability and others with emotional needs that may affect learning. |
| **16.** | To participate in recruitment and selection, as agreed with the Head of Service. |

1. **The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Senior Leadership Team.**
2. **You must be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.**
3. **This job description will be kept under review and may be amended via consultation with the individual and the senior management team. Trade union representation will be welcomed in any such discussions.**

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